

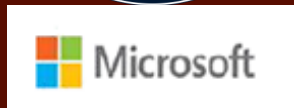


Exhibition Hall Information

On behalf of the Washington State Internet Crimes Against Children Task Force, we are pleased to have your organization represented at this year's conference. This conference will provide state of the art training with more than 135 sessions. Secure your space now for the opportunity to engage with investigators, forensic examiners, prosecutors, academia, and industry professionals in the ICAC, Human Trafficking, Vice, and other digital crime disciplines.

EXHIBITION HALL HOURS

Tuesday, October 8th, 8am-5pm
Wednesday, October 9th, 8am-5pm
Thursday, October 10th, 8am-5pm



EXHIBITION HALL SET-UP

Monday, October 7th, 1pm- 5pm

EXHIBITION HALL TEARDOWN

Thursday, October 10th, 3pm-6pm

Exhibit Table Specifications

\$2,495 per table (**Early Bird Pricing: \$2,195 if registration and full payment are received by Tuesday, May 1st, 2023**)

For information on not-for-profit pricing, please contact Candice at Candice.Lastimado@seattle.gov

Registration Includes

- One (1) Skirted 5'x30" Table
- Two (2) Chairs
- Power Strip
- Wi-Fi
- In-App Web Page
- In-App Video Opportunity
- In-App Sales Leads

A La Carte Menu

- Monitor and Pole Rental + Set-Up- \$600

Quick Links

Registration, lodging information and more may be found at:

www.waicactf.org

SHIPPING INFORMATION

INBOUND

Exhibitors are welcome to ship tabletop items for the venue. The receiving window is **Monday, September 30th through Thursday, October 3rd at 4:00PM.**

Any shipments received past that date; the exhibitor will be responsible for any costs associated for the transport to the venue.

SHIPPING LABELS MUST BE IN THE FOLLOWING FORMAT:

NW Regional ICAC Conference
YOUR COMPANY NAME
YOUR TABLE NUMBER
C/O Microsoft Sara Goodenow
4200 150th Ave NE
Microsoft Building 123
Redmond, WA 98052

All items received by the Microsoft Mail Room by Thursday, October 3rd, at 4:00PM will be delivered to the venue on your behalf and will be available for you to set up Monday, October 7th at 1:00PM.

BOOTH SET-UP SCHEDULE

Monday, October 2nd from 1pm-5pm

Please send tracking number, number of items and confirmation of shipment to [Candice](#)

OUTBOUND

Each exhibitor is responsible for the following:

- Teardown and packing of booth no later than Friday, October 11th at 10:00am
- Affixing pre-paid shipping label as well as any international paperwork to the items being shipped.
- On Wednesday, October 9th, Contact [Candice](#) to facilitate outbound shipment.

Weight limits: All outbound items, weighing up to 70lbs., will be picked up on-site. Any items exceeding this will need special arrangements. Please contact [Candice](#) to coordinate.

Available contract shipping companies are FedEx, UPS, DHL, and USPS.

BOOTH TEAR-DOWN SCHEDULE

Thursday, October 10th from 3pm- 6pm

No on-site printing available

